

Ash Lee Jefferson (ALJ) School Advisory Council (SAC)

2020/21 - Meeting 1 – September 22, 2020

Attendees:

Name	Role
Chastity McKinnon	SAC Chair
Lynn Mills	Principal
Jennifer Cholock-Whitty	Vice-Principal
Holly O'Hearn	HRCE Staff
Angela Ewing	HRCE Staff
Jennifer McMillan	HRCE Staff
Danielle Milbrath	Community Member
Shelly Hume	Parent
Angela Clark	Parent
Colin Murchinson	Parent

Agenda:

Topic	Lead
Membership	Chastity / All
Secretary for Meeting Minutes	Chastity / All
Principal's Report:	Lynn
1. Start-Up Buses	
2. Covid-19 measures in place:	
• Movement breaks	
• Music, PE and Core French	
• Social Distancing	
• Masks	
3. Lunch Procedures/ Cafeteria	
4. Additional Support staff for Sept:	
• Math and Literacy Coach	
• EPA	
5. Upcoming Professional Development Day – Sept 25	
6. Resource / Learning Centre Support	
7. Lunch	
8. Lock Down and Hold and Secure	
9. Over Cap Classes	

10.	
Purchasing with SAC Money – <i>request for paint for outdoor pavement games</i>	Chastity/ All
Schedule for Upcoming Meetings	Chastity / All
Other Business	All

Ash Lee Jefferson (ALJ) School Advisory Council (SAC)

Minutes

2020/21 - Meeting 1 – September 28, 2020 6:00pm

Attendees:

Chastity McKinnon	SAC Chair
Lynn Mills	Principal
Jennifer Cholock-Whitty	Vice-Principal
Angela Ewing	HRCE Staff
Jennifer McMillan	HRCE Staff
Danielle Milbrath	Community Member
Angela Clark	Parent
Colin Murchison	Parent

Regrets:

Shelly Hume (Parent), Holly O'Hearn (HRCE Staff)

MINUTES

Meeting start 6:00pm

Membership:

- Determined that SAC comprised of all required Staff, Parents and Community members, including new parent to SAC, Colin Murchison. Chastity McKinnon as SAC Chair, Danielle Milbrath as Secretary.

Principal's Report:

1. Start-Up Buses:

- 15 buses in morning, 11 buses in afternoon, system in place to “parade” in and out of school with teachers at each bus to ensure social distancing and lead children through school and drop off at each classroom where they are met by their teachers who sanitize student hands before entering.
- Plans working well with students.
- Adults that are picking up walkers are still an issue to address as they continue to congregate and are not keeping social distance when approaching on sidewalk.

2. Covid-19 Measures in place:

- Movement breaks – Two 15 minute breaks where each cohort has their own bin with the following: bandaids, walkie-talkie, whistle, doggie bags, hand wipes and hand sanitizer; cohorts play in 1 of 5 designated outdoor spaces. \$4,000 spent to ensure each cohort has own “walkie-talkie”.
- Music, PE, Core French- staff and stuff to students never students to staff and stuff
- Social Distancing – HRCE support staff are helping out as “runners” to limit contact and maintain social distancing. Each class has designated bathroom to use, exterior door to use and designated outdoor spaces.
- Masks – not worn in younger grades, but worn in classes for 3-4/4 or 5. Only 2 students in school not wearing a mask, 1 for health reasons is wearing a face shield, 1 child with special needs has been placed at an acceptable social distance from other classmates and enters room prior to classmates.

3. Additional Support Staff for September:

- **Math and Literacy Coach-** Initially supported with new routines now working to support planning and adapting practice to Covid-19 directives.
- **EPA**

4. Upcoming Professional Development Day – September 25

- Topics included Black Lives Matter and Tienet system.

5. Resource/Learning Centre Support

- Learning centre is still operational
- After the first week the resource staff worked to support teacher with programming

6. Lunch

- Lunch is consumed in the classroom, no longer in cafeteria, Lunch monitors go to students.
- Cafeteria menu should be sent out first week of October
- Changes to how much food is purchased and stored for meals is being made to avoid having to donate thousands of dollars worth of food as was done when the pandemic started and school closed.
- Cafeteria revenue will be down due to no milk money coming in, refunds that were made after school shut down last year.
- Cafeteria menu will be ordered 2 weeks in advance, still working on a non-contact online payment method.

7. Lock Down and Hold and Secure

- Successful “Hold and Secure” drill held where 3 police officers came.
- 3 Whistle blows outdoors indicate teachers to relocate to either GPV or into the woods to maintain student safety.

Purchasing with SAC Money

- SAC to receive \$5000 plus \$1 for every student for a total of \$5467.
- Request for paint for outdoor Games approved by SAC members in amount of \$300

Schedule for upcoming meetings:

- Determined new start time of 6:30pm on the first Monday of each month with the exception of October and March.
- Meeting dates are as follows: Nov. 2, Dec. 7, Jan. 4, Feb. 1, April 5, May 3, June 7th

Other Business

- Discussed the need for additional Chromebooks for the school as 28 of them were transferred to George. P. Vanier school when Grade 6 students were relocated there. ALJ has approximately 70 Chromebooks given to students with assistive technology adaptations, there are approximately 40 distributed in classrooms, The Chrome book carts currently hold approximately 70 Chromebooks (Many are very old and do not easily connect to internet). Chromebooks are available in 3 time slots/day. 20 Chromebooks have been ordered.
- Wednesday is Orange Shirt day
- Direct parents to follow ALJ on Twitter and on the website for up to date information, a communication is planned for every Monday.
- Pre-primary: there are 2 lead and 2 support teachers, 21 of 23 children are attending. Going well.
- Discuss at next meeting where SAC funds should be spent: there is a need for soccer balls and additional equipment for each cohort along with a need for additional technology.

VOTE:

- \$300 approved by SAC for paint supplied for outdoor space.
- SAC approved plan to leave the 3 classes that are over capacity. The teachers affected are amenable to keeping the class size as is, and the alternative involves moving large numbers of students around into new cohorts which is not advisable during COVID-19 pandemic this year.

Meeting closed at 7:34pm